

September/January

Dear Parents,

Attached, you will find my policies and procedures for the classes I am teaching this year. Please take a minute to review these with your son/daughter. We have gone over these in class and they are aware of my grading policy.

Some students are not test takers. Some do not like homework. To this end, this is the simplest way to grade and be fair to all. Homework is 50% of the grade and Tests are 50% of the grade. This is simple and there is no way for any grade given to be based on anything but tangible information.

My homework policy is straight forward: Take it home, do it, and bring it back. Homework is due the day after it is assigned, unless you are sick. Then it is due the day after you get back. If you are in school and go home for an appointment, sporting event, or any other school function, you need to come in and get the assignment. I am in my room daily by 6:30 a.m. It is your job to come in and copy the assignment from the board. I will NOT track you down or seek you out to see if you have done this. Part of being a good student is to be prepared and take responsibility for your own actions.

Students are to be in their assigned seats when the bell rings. Pencils should be sharpened and ready to go. They are expected to have the book, pencil and something to write on. They are also expected to be sitting up, facing forward and paying attention during instruction.

Thank you for your cooperation in this. If you have any questions, please feel free to contact me at: 594-3341 ext. 3914.

Patricia Wood

Parent signature \_\_\_\_\_

Student signature \_\_\_\_\_

Date \_\_\_\_\_